



**Orion EDMS
Enterprise Document Management System**

Orion EDMS — Enterprise Document Management System

A Powerful and Scalable platform for Document Processing and Management

Scan, Process, Manage, Archive and Retrieval

EDMS – Enterprise Document Management

Orion EDMS is an Enterprise Document Management System (EDMS). Characteristic is the high level of integration between Document Management, Workflow and all your Applications, with all types of documents: scanned documents, computer output, forms, PC documents, drawings, photos, images and other digital objects.

Orion eDMS offers you an effective, powerful and scalable platform for processing and managing all of your documents

EDMS Feature Summary

- Manage all documents in one location
 - scanned documents
 - computer output
 - PDF
 - MSOffice
 - multimedia
- Document Scanning
 - from 100 up to 100.000s of documents per day
 - data recognition via OCR, ICR, OMR and FreeForm capture
- Advanced production workflow system
- Version Control
 - manage versions of documents with check-in/check-out, history, audit trail and security.
- Secure application functions, document access (user/role/group)
- Single sign-on
- Retrieval directly from Windows, Web or your own applications
- Storage in Orion database or externally on a server
- Scalable
- Manage Orion from any workstation via a Web Admin module
- Platform independent

Integration

Orion integrates with

- MS Office
- MS Exchange
- Lotus Notes
- SAP R/3
- Navision
- JD Edwards
- FIS
- CODA
- Oracle

Quadira

Quadira is specialized in Scanning, Electronic Document Management and Workflow solutions. Our mission is to deliver effective, powerful and scalable solutions for electronic management and routing of documents.

We achieve this by offering you the best software components for your requirements, including the required hardware and supported by a range of Professional Services.

One of our core solutions for Document Management is the ORION EDMS (Enterprise Document Management System) software solution, which offers advanced functionalities for:

- Document Scanning
- Document Management
- Workflow Management
- Document Retrieval

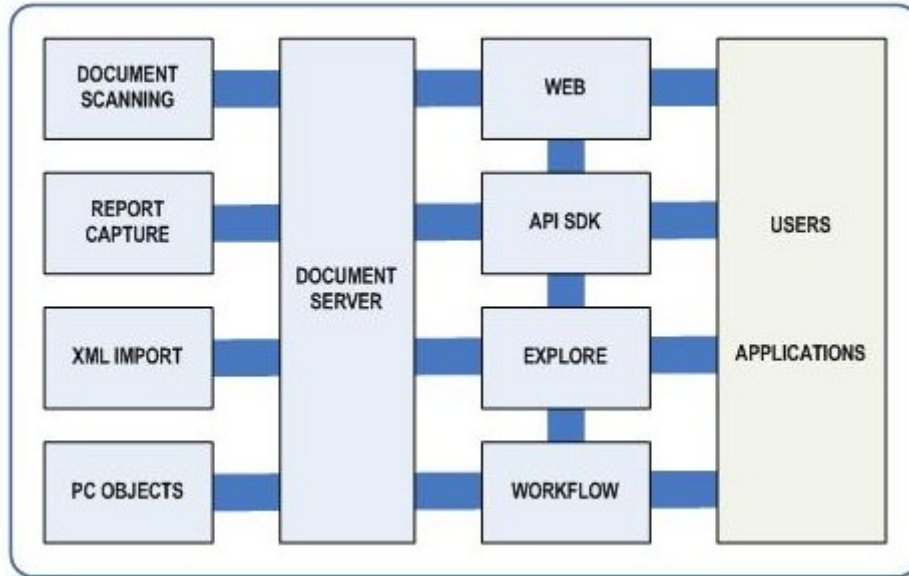
We use the latest standards and technologies as they become practically available for production environments, such as Java and XML. ORION EDMS supports all major production environments, such as Unix (HP-UX, Sun Solaris, IBM AIX, Linux), AS/400 and Windows NT/2000/2003 systems.



Overview

The Orion EDMS has a modular architecture, which allows you to combine the functionality with your company's specific requirements.

Orion EDMS



Modules

Document Server

Manages Documents

The Document Server captures, stores, secures, manages and serves all the documents.

Document Scanning

Scans Documents

Orion offers advanced features for capturing paper documents. Scanned documents can be processed using various techniques, such as FreeForm, OCR, ICR, OMR, VRS, etc.

Report Capture

Captures Computer Output

Using Orion Report Capture allows you to capture computer output and automatically index, secure, compress and store those reports.

XML Import

Import Data and Objects via XML

Using Orion XML Import allows you to capture metadata and objects from external sources via XML.

PC Objects

Captures PC files

Orion PC Objects enables the capture, indexing and storing of PC Objects, such as MS Office files, multimedia, drawings, images, photos, etc.

Workflow

Manages your work processes

Using Orion Workflow allows you to define and structure your work processes. Workflow manages your work in progress.

Explore

Retrieves Documents in a Windows client

Orion Explore enables search and retrieval of documents from a powerful MS Windows client as well as from a web browser

API SDK

Integrate Orion with your applications

Using the Orion API SDK you can integrate your Windows, UNIX, AS/400 or Web-based applications directly with Orion

Web

Retrieve Documents in a web application

Orion Web offers you an API and applets to search and retrieve your documents from a Web-based application.



Orion EDMS Benefits

Fast Document Access Reduces Costs

All your employees, from every location, inside or outside the office, have immediate access to all your companies' documents. No going back and forth between filing cabinets, no waiting in line for the fax or copy machine: the document is right there in front of your users on their screens. Invoices, orders, checks, applications, etc.

Faster Replies to Customer Inquiries

By obtaining fast access to all your customers' documents, you can immediately answer your customers' inquiries. Less storage and less handling reduces costs; Because your documents are no longer physically handled and stored, less storage space and handling is required. No more filing, no more retrieval, no more pruning, no more removal, etc.

Automatic and Parallel Processing delivers Faster Turnaround

Unlike with paper documents, multiple people can work at the same time with the same document. By working in parallel instead of serially, the lead time for your business processes will be reduced significantly.

Because of automatic or parallel processing and routing of tasks, documents and cases, the work is done faster and is finished quicker. The faster throughput results in high productivity and faster results. In many cases the solution directly results in higher profits.

Digital Storage is Safer

An often overlooked benefit is safety. Digital storage is safer than physical storage. Digital data can easily be backed up and stored offsite. It is easy to keep multiple copies. We have all heard the horror stories about companies going out of business because of losing their important documents in a fire.

Digital documents are also easy to secure against unauthorized access. They can be locked with a password and an audit trail can be kept, showing who has viewed, printed, mailed, or faxed a document.

